



August 4, 2016

Jon Pierpont, Executive Director  
Department of Work Force Services, State of Utah  
140 East 300 South  
Salt Lake City, UT 84111

Dear Mr. Pierpont:

On behalf of Salt Lake City, I am requesting \$1,209,270 from the Homeless to Housing Reform Restricted Account. The requested funds will be used for purposes approved in the Housing and Homeless Reform Initiative and include securing rights to acquire sites for two Homeless Resource Centers, preparing materials for public outreach, and conducting due diligence on the final two sites. The requested funds would be spent for these purposes, by December 31, 2016.

The Homeless Services Site Evaluation Commission formed by Salt Lake City determined that smaller Homeless Resource Centers scattered throughout our community would be better for those seeking services and the surrounding neighborhoods. In alignment with this finding, Salt Lake City intends to develop two new resource centers for single men and women that will be capped at 250-300 people. These facilities help meet needs not otherwise addressed by the facilities already being operated in Midvale and Salt Lake City.

The Homeless Services Site Evaluation Commission, also developed a set of criteria for the successful siting of the Homeless Resource Center. Over the past three months, Salt Lake City has conducted extensive public outreach to prioritize the criteria in order to guide the selection of the sites for two Homeless Resource Centers. Based on research conducted by the Collective Action initiative organized by Salt Lake County, as well as Salt Lake City's own research, we have determined that the optimal size for a Homeless Resource Center site is approximately two acres. Public outreach is partially being funded by previously appropriated state funding.

It is our intent to acquire two two-acre sites for the Homeless Resource Centers. In order to achieve this objective we will take the following steps.

*Secure Rights to Acquire Properties:* Salt Lake City will obtain purchase options, or similar contractual rights, for up to five two-acre sites that fulfill the approved selection criteria and comply with all state, local, and federal regulations. We are seeking \$1,121,670 to fund the option and broker fees required to secure the five sites.

*Preliminary Architectural Renderings and Fit Studies:* Utilizing the facility requirements determined as part of the Collective Action process, Salt Lake City will hire an architect to prepare preliminary elevation drawings of the Homeless Resource Centers to help guide the site

selection process. Additionally, it may be necessary for the architect to perform fit studies of potential sites to confirm that they are configured appropriately for the proposed Homeless Resource Centers. We are seeking \$41,000 to fund the architectural fees associated with preparing the drawings and fit studies.

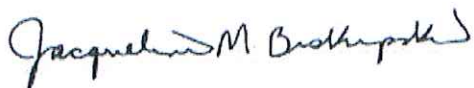
*Public Outreach:* Salt Lake City will seek input from the community on the five potential Homeless Resource Center sites. The Community input will guide the selection of the final two sites.

*Due Diligence:* After the final two sites are determined, Salt Lake City will conduct due diligence on the sites prior to exercising the options to purchase. The due diligence for each site shall include working with consultants to obtain an appraisal, environmental evaluation, survey, geotechnical evaluation, and other studies, as may be necessary for each site. We are seeking \$46,600 to fund the due diligence for the final two locations.

Our request of \$1,209,270 from the Homeless to Housing Reform Restricted Account is necessary to prepare for the acquisition of the two sites that will be identified for the proposed Homeless Resource Centers. Following the completion of the due diligence for the final two sites, Salt Lake City will request additional resources from the Homeless to Housing Reform Restricted Account to assist in the purchase of the land.

Thank you for your consideration. Please let me know if you have any questions regarding this funding request.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jacqueline M. Brotherton".

Mayor



# RESOURCE CENTER DUE DILIGENCE BUDGET

BUDGET	
LAND (5 Sites)	
Option Agreement Fee	\$1,089,000
Broker Fee	\$32,670
Land Subtotal	\$1,121,670
DUE DILIGENCE (2 Sites)	
Environmental Assessments (Phase I and II)	\$20,000
Appraisal	\$5,600
Survey	\$15,000
Geotechnical	\$6,000
Due Diligence Subtotal	\$46,600
ARCHITECTURAL SERVICES (2 Sites)	
Building Renderings and Fit Studies	\$40,000
Printed Materials	\$1,000
Architectural Services Subtotal	\$41,000
TOTAL 2016 RESOURCE DUE DILIGENCE BUDGET:	\$1,209,270

